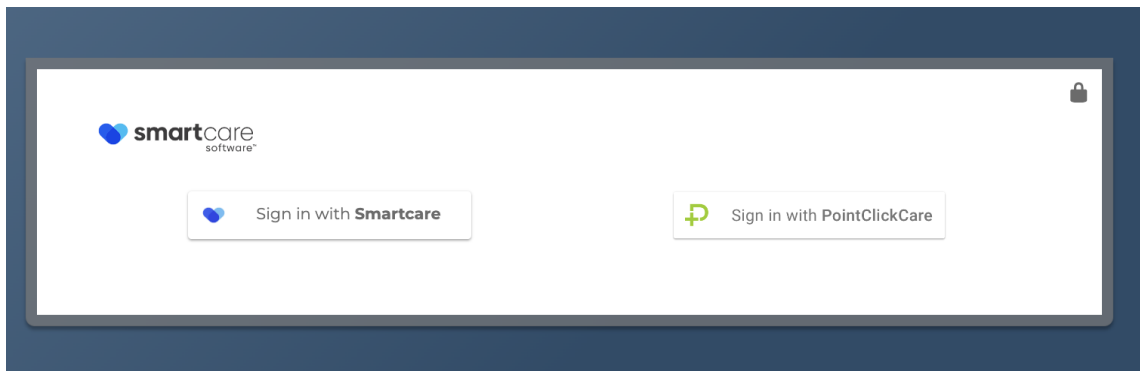


Setting up PointClickCare Single Sign-On for Smartcare Users

Overview

To create a streamlined user experience, Smartcare users can sign into Smartcare using either their Smartcare credentials or their PointClickCare single sign-on credentials.

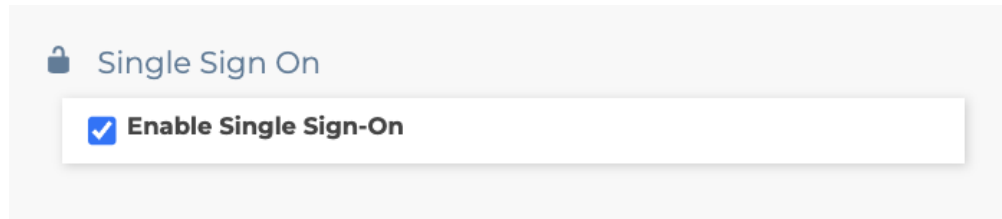


This document covers the steps administrators must follow to set up PointClickCare single sign-on for Smartcare users. Note that you must have Admin user rights to enable single sign-on.

Enabling PointClickCare Single Sign On

To enable PointClickCare single sign-on, you must have Smartcare Admin user rights.

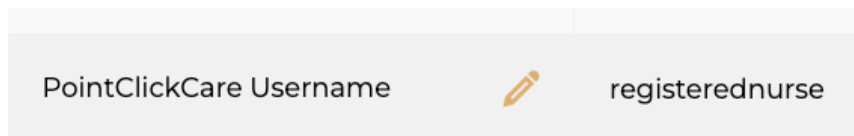
To enable PointClickCare SSO, go to **Menu > Settings > Site Settings** and scroll to **Enable Single Sign On**. Then, click the box to enable.



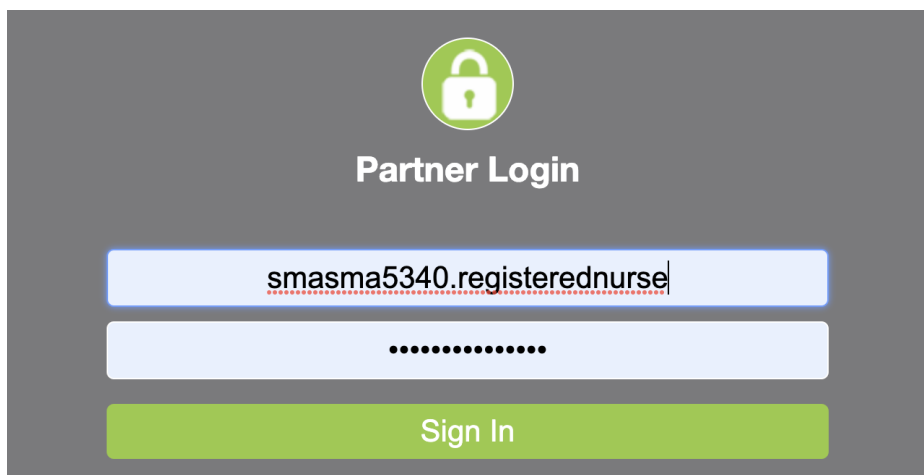
Adding PointClickCare User Names

To sign in with PointClickCare SSO, a user's PointClickCare username must be saved in their Priority Information.

1. To access an employee's Priority Information, go to **Menu > Staff > Staff Management** and select the employee's picture to access **Priority Information**.
2. Enter the **PointClickCare Username**.



IMPORTANT: A user's PointClickCare username is after their slug. In this example, the slug is "sasma5340", and the username is "registerednurse"



Checking PointClickCare Privileges

The following PointClickCare privileges are required when using Smartcare with single sign-on:

- Staff members need the “user/allergyIntolerance.read” and “user/patient.read” permissions in PointClickCare in order to:
 - View the “Unadded Patients” table on the client management page
 - Sync a client with PointClickCare

- In PointClickCare, some staff members may only have access to select clients. If this is the case, restricted clients won't be shown in the “Unadded Patients” table, and an error will be shown if the staff member tries to sync a restricted client.